



Discovery Clean Water Alliance

Board of Directors Meeting MINUTES

Friday, January 20, 2017, 10:00 a.m.

District Board Meeting Room, 8000 NE 52nd Court, Vancouver, WA 98665

Present:

City of Battle Ground: Shane Bowman
Clark County: Julie Olson
City of Ridgefield: Ron Onslow
Clark Regional Wastewater District: Norm Harker

Staff: Clark Regional Wastewater District: John Peterson; Battle Ground: Scott Sawyer; Clark County: Heath Henderson; City of Ridgefield: Bryan Kast.

Audience: Clark County: Lori Pearce, Travis Capson; Clark Regional Wastewater District: Neil Kimsey, Denny Kiggins, Ken Andrews, Robin Krause, Tammy Lecomte; City of Ridgefield: Lee Wells; Interested Citizen: Dan Clark; Alliance Legal Counsel: Lee Marchisio (attended via video-conference)

Business Meeting

Call to order: Vice-Chair Norm Harker called the meeting to order at 10:00 a.m.

1. Late Additions to the Agenda

Discussion: None.

2. Public Comment

Discussion: None.

3. Consent Agenda

Action: Shane Bowman moved, seconded by Ron Onslow, to approve the Consent Agenda, approving the December 16, 2016 meeting minutes; and claim warrants #10268-10272 in the amount of \$793,519.65. Motion carried unanimously.

4. Board of Directors Officer Elections

Action: John Peterson reviewed the staff report. Norm Harker moved, seconded by Ron Onslow, to elect as the Discovery Clean Water Alliance Board of Directors Chair, Shane Bowman. Motion carried unanimously. Shane Bowman moved, seconded by Julie Olson, to elect Ron Onslow as Vice Chair. Motion carried unanimously. Norm Harker moved, seconded by Shane Bowman to elect Julie Olson as Secretary. Motion carried unanimously.

5. Access Easement Agreement

Action: John Peterson reviewed the staff report and introduced Alliance legal counsel Lee Marchisio to review the Access Easement Agreement. A brief discussion followed. After review, staff requested

direction or action from the Board. Shane Bowman moved, seconded by Julie Olson, to authorize the Discovery Clean Water Alliance Board Chair to sign the Access Easement Agreement. Motion carried unanimously.

5. Quarterly Capital Program Status Report

Discussion:

Robin Krause reviewed the progress of the capital program through 2016, which resulted in the completion of three planned construction projects: Middle Salmon Creek Interceptor Point Repair, the Upper Salmon Creek Interceptor Repair, and the Battle Ground Force Main Valve & Vault Repair. The Salmon Creek Treatment Plant Programmable Logic Controller project is also currently in construction, and one emergency replacement project was completed in 2016. Final design was completed or near completion for three additional planned projects, which are scheduled for construction in the 2017-2018 biennium.

6. Administrative Lead Report

Discussion:

John Peterson reviewed the staff report, reporting briefly on the status of ongoing administrative, engineering and regulatory compliance activities.

7. Member Agency Staff Reports

Discussion:

Scott Sawyer reviewed the ongoing progress with the development of the Battle Ground General Sewer Plan. Alliance Member coordination is also ongoing to regulate and equalize the flows from the Battle Ground Force main to the Salmon Creek Treatment Plant.

Heath Henderson announced that the positions of Salmon Creek Treatment Plant Lead Operator and Solids Coordinator are open due to recent retirements. Recruiting will extend beyond the local area due to a shortage of qualified applicants. Mr. Henderson also noted that the plant recently experienced high flows due to heavy rainfall. A discussion followed.

Bryan Kast reported on the performance of the Ridgefield Treatment Plant during the wet weather and high flows through December 2016, noting that the plant operator continues to manage processes for optimal performance.

8. Board of Directors Reports

Discussion:

Norm Harker attended the recent Economic Forecast Breakfast sponsored by the Columbian newspaper, and noted the recommendation that employers should become more proactive with local colleges to encourage students in the pursuit of career paths that will meet the future professional staffing needs of agencies and businesses. A discussion followed regarding Member agency participation of recruiting and internship programs.

The meeting was adjourned at 10:30 a.m.

Prepared and edited by Alliance Administrative Lead staff. Approved by the
Discovery Clean Water Alliance Board of Directors on:

February 17, 2017

Julie Olson, Secretary

APPROVED