



Discovery Clean  
Water Alliance

## Board of Directors Meeting MINUTES

Friday, March 17, 2017, 10:00 a.m.

District Board Meeting Room, 8000 NE 52<sup>nd</sup> Court, Vancouver, WA 98665

**Present:**

<b>City of Battle Ground:</b>	Not Present
<b>Clark County:</b>	Julie Olson
<b>City of Ridgefield:</b>	Ron Onslow
<b>Clark Regional Wastewater District:</b>	Norm Harker

**Staff:** Clark Regional Wastewater District: John Peterson; Battle Ground: Scott Sawyer; Clark County: Heath Henderson; City of Ridgefield: Bryan Kast.

**Audience:** Clark County: Travis Capson, Larry Frueh; Clark Regional Wastewater District: Neil Kimsey, Denny Kiggins, Ken Andrews, Robin Krause, Tammy Lecomte.

### Business Meeting

**Call to order:** Vice Chair Ron Onslow called the meeting to order at 10:00 a.m.

**1. Late Additions to the Agenda**

**Discussion:** None.

**2. Public Comment**

**Discussion:** None.

**3. Consent Agenda**

**Action:** Julie Olson moved, seconded by Norm Harker, to approve the Consent Agenda, approving the February 17, 2017 meeting minutes; and claim warrants #10276-10280 in the amount of \$427,987.92. Motion carried unanimously.

**4. Financial Report: Alliance Fourth Quarter 2016**

**Discussion:**

Ken Andrews presented the staff report, reviewing sources (income) and uses (expenses) through the final quarter of the 2015-2016 biennium budget. Mr. Andrews noted that reserves transfers from Member agencies and bond proceeds were one-time events during the biennium period. The Alliance operated at or under budget overall through the budget period.

**5. Operator Report: Clark County Fourth Quarter 2016**

**Discussion:**

Heath Henderson presented the Operator Report for Clark County covering the Salmon Creek Wastewater Treatment Plant operating performance and budget through December 31, 2016. Operationally, the plant continues to run well with no permit violations, and 2016 concluded a ten-year cycle of 100% compliance for the plant. Staff continues to work to refine and optimize processes. Mr. Henderson reviewed the budget information in the staff report

**6. Operator Report: Ridgefield Fourth Quarter 2016**

**Discussion:**

Bryan Kast presented the Operator Report for the City of Ridgefield, covering the Ridgefield Wastewater Treatment Plant operating performance and budget through December 31, 2016. It has been a wet winter with the high flows through the plant. Staff continues to successfully optimize processes to improve plant operations. Operating expenses ended the biennium period slightly under budget.

**7. Regional Asset Capacity Management Update**

**Discussion:**

John Peterson reviewed the capacity management staff report. The annual report presented the current capacity projections as measured by both wastewater flow and also the waste loading at both treatment plants. It was reported that the Discovery Corridor Wastewater Transmission System (DCWTS) is working well and creating opportunities for improved management of the Ridgefield plant. A discussion followed.

**8. Administrative Lead Report**

**Discussion:**

John Peterson reported briefly on the status of ongoing administrative, engineering and regulatory compliance activities. Staff is evaluating the opportunity for public outreach in the neighborhood adjacent to Salmon Creek Treatment Plant. The Directors agreed that proactive public outreach is preferable to establish the plant as a good neighbor.

**9. Member Agency Staff Reports**

**Discussion:**

No reports.

**10. Board of Directors Reports**

**Discussion:**

Norm Harker reported that the Washington Association of Water and Sewer Districts (WASWD) sent a representative delegation to Washington DC to meet with legislators to discuss the current regulatory environment, as well as funding needed for wastewater infrastructure.

Ron Onslow requested a briefing on the Columbia River Outfall project. Mr. Peterson reviewed the current status, the work anticipated through 2017 and key decision points. A discussion followed.

**The meeting was adjourned at 10:50 a.m.**

Prepared and edited by Alliance Administrative Lead staff. Approved by the  
Discovery Clean Water Alliance Board of Directors on:

April 21, 2017

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Julie Olson, Secretary