



Discovery Clean
Water Alliance

Board of Directors Meeting MINUTES

Friday, April 21, 2017, 10:00 a.m.

District Board Meeting Room, 8000 NE 52nd Court, Vancouver, WA 98665

Present:

City of Battle Ground:	Not Present
Clark County:	Julie Olson
City of Ridgefield:	Ron Onslow
Clark Regional Wastewater District:	Norm Harker

Staff: Clark Regional Wastewater District: John Peterson; Battle Ground: Scott Sawyer; Clark County: Heath Henderson; City of Ridgefield: Bryan Kast.

Audience: Clark County: Travis Capson, Larry Freuh; Clark Regional Wastewater District: Neil Kimsey, Denny Kiggins, Ken Andrews, Robin Krause, Tammy Lecomte; Ridgefield: Lee Wells; interested citizens: Dan Clark.

Director Shane Bowman had an excused absence.

Business Meeting

Call to order: Vice Chair Ron Onslow called the meeting to order at 10:00 a.m.

1. Late Additions to the Agenda

Discussion: None.

2. Public Comment

Discussion: None.

3. Consent Agenda

Action: Norm Harker moved, seconded by Julie Olson, to approve the Consent Agenda, approving the March 17, 2017 meeting minutes; claim warrants #10281-10284 in the amount of \$672,341.64; and authorizing the Vice Chair to sign the Utility Easement Agreement for the Regional Biofilter – Klineline Interceptor project. Motion carried unanimously.

4. Quarterly Capital Program Status Report

Discussion:

Robin Krause presented the progress of the capital program to-date, providing a brief presentation and review of the repair and replacement (R&R) projects on the Capital Program Summary report. Questions and discussions followed.

5. Administrative Lead Report

Discussion:

John Peterson reviewed the Administrative Lead Report, presenting the efforts to-date in the 2017 work program for the Alliance. Two open house events are planned in June, for the Salmon Creek Treatment Plant area and the Regional Biofilter project near Salmon Creek Avenue.

Once the Regional Biofilter project is constructed, the Alliance Management and Infrastructure Committee (MIC) has recommended the new regional asset to be operated and maintained by Clark Regional Wastewater District. The Board agreed, and staff will present a draft operator contract at a future meeting.

The Comprehensive Annual Financial Report (CAFR) has been drafted for 2016 and the State Auditor's Office (SAO) is in the process of conducting the Alliance 2016 audit. Vice Chair Onslow attended the SAO Entrance Conference with staff just prior to today's Board meeting.

The topic of Asset Management was briefly introduced to the Board, with discussion regarding the Alliance's planned evaluation of the current program in 2017. Staff will plan to present more formal information at a future Board meeting.

6. Member Agency Staff Reports

Discussion:

Scott Sawyer reviewed current activities related to the Battle Ground wastewater management program.

Heath Henderson reviewed the recruitment of open staff positions at Salmon Creek Treatment Plant.

Bryan Kast reported that the Ridgefield plant continues to run well.

7. Board of Directors Reports

Discussion:

Vice Chair Onslow requested a status update on the Columbia River Outfall and Effluent Pipeline project. John Peterson reported that 30% design efforts are currently under way, and the Management and Infrastructure Committee (MIC) determined to move forward with a Mitigated Determination of Nonsignificance (MDNS) for the State Environmental Policy Act (SEPA) process compliance. A discussion followed.

Vice Chair Onslow then initiated a discussion regarding possible modifications to the Alliance Board meeting structure. John Peterson indicated that staff had initiated a similar review and that a more efficient structure is possible, similar in some respects to the Three Rivers Regional Wastewater Authority in the greater Longview-Kelso area. A discussion followed, including the endorsement to hold quarterly Board level meetings and delegate empowerment to the MIC to approve routine contacts, payments and other actions to implement the Board-approved budgets and capital plans. Staff will further develop the concepts and present specific options at a future Board meeting.

The meeting was adjourned at 11:05 a.m.

Prepared and edited by Alliance Administrative Lead staff. Approved by the
Discovery Clean Water Alliance Board of Directors on:

May 19, 2017

Julie Olson, Secretary

APPROVED