

## **Discrimination/ADA Complaint Form**

Instructions: Please fill out this form completely, sign and submit it online. If filling out this form presents a hardship for you, you may orally report your complaint by contacting the Nondiscrimination Compliance Coordinator at (360) 360-5303.

Complainant:		
Address:		
City, State and Zip Code:		
Telephone - Home:	Business:	
Email:		
Person Discriminated Against:   Complainant  Other:		
Address:		
City, State and Zip Code:		
Telephone - Home:	Business:	
Email:		
Date and Time of Incident:		
Basis of Discrimination:		
□ race	□ color	
☐ religion/creed	□ age	
□ sex	□ national origin/ancestry	
☐ physical/mental disability	☐ medical condition	
☐ marital status	☐ veteran's status	
☐ genetic information	☐ retaliation	
□ other:		

## **Description of Complaint:** Describe the nature of the action, decision, or conditions of the alleged discrimination. Explain as clearly as possible what happened and why you believe your protected status was a factor in the discrimination. Include how other persons were treated differently from you. Provide the name(s) where possible, of the individuals involved: ☐ Attach a File to this form **Additional Contacts** Names of person(s) (witnesses, fellow employees, supervisors, or others) whom we may contact for additional information to support or clarify the complaint: Name Address Telephone Number Email **Resolution of Complaint** Describe how you would like to see this complaint resolved. **Other Remedies** Has the complaint been filed with any other Federal, State or local civil rights agency or court? ☐ Yes ☐ No Agency or Court: Contact Person: Address: City, State and Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date Filed:

Do you intend to file with another agency or court?  ☐ Yes ☐ No	
Agency or Court:	
Address:	
City, State and Zip Code:	
Telephone Number:	
Signature:	Date: